

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
Tuesday, May 22, 2012  
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, and M. Stauffenberg– five (5) Absent: Toepper and Preston – two (2).

Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, J. Snipes, J. Palicki, A. Furbee, T. Steele, J. Ruland, D. Christ, J. DePoister, and Clerk Fortin - (twelve)

Visitors: A. and L. Peddington, C. Bechard, A. Verduci, S. Hoffmann, M. Snyder, M. Cassagrande, D. Sample and approximately 30 others.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Items Moved by Dodge, seconded by Nelson to add the following additional agenda items:

IV. Consent Agenda

L. Employments Add,

ESY 12 (Special Education Summer School)

Early Childhood Room

Christine Jensen, Teacher

Kim Christensen, Teacher Assistant

Britney Longtin, Teacher Assistant

Primary/Elementary Severe/Profound Room

Beth Farrell, Teacher

Larry George, One on One Assistant

\*TBD, One on One Assistant

\*TBD, One on One Assistant

Elementary Emotional Disability Room

Nathan Short, Teacher

Amy Hoffman, Teacher Assistant

Karrie Burgeson, One on One Assistant

High School Severe/Profound Room

Amy Martins, Teacher

Megan Crandall-Hawrysko, Teacher

Tracy Langlois, Teacher Assistant

Carolyn Johnson, One on One Assistant

Karrie Burgeson, One on One Assistant

\*TBD, One on One Assistant

Speech Path. Assistant & Speech Path.

KJ Mikuze, Direct Services via IEPs

TBD, Supervision of Speech Path. Assistant (minimal time)

COTA

Stacy Larson, Direct Services via IEPs  
Social Work  
Brienne Boehrsen, Direct Services via IEPs  
Physical Therapist  
Jenelle C. Robertson, Direct Services via IEPs  
School Nurse  
Kim Couch, 5 hours a week and as needed

\*Authorize the Superintendent to fill the positions as needed.

- M. FMLA Add,  
Amber Dorries, 5<sup>th</sup> Grade Teacher – approximately October 19, 2012 until February 4, 2013  
(15 weeks)
- N. Employments Contingent upon Successful Completion of Paperwork for 2012-2013 Add,  
Jason Stenhouse, High School Art Teacher for the 2012-2013 school year

**VII. New Business**

- J. Approve Curriculum Adoption  
K. Approval final 2011-2012 school calendar  
L. Approve Changes to District Improvement Plan  
M. District Tentative Amended Budget on Display

Ayes: Dodge, Nelson, Hofmeister, Mallaney, and Stauffenberg – five (5). Nays – none (0). Motion carried.

**Public  
Comments**

High School Show Choir Director Sean Hoffmann and three of his students presented three trophies to the Board (Grand Champion for Grand Paws, Magic Grand Championship and the ABC 7 Show Choir Showdown trophy). The Board congratulated Mr. Hoffmann on the many accomplishments earned this year.

Middle School Track Coach Colleen Bechard recognized the fifteen student athletes which qualified for “State”. There are 90 participants in the Middle School track program this year. The State qualifiers were: Rachel Sample, McKayla Lockwood, Jordyn Shipp, Mikaelah Hurley, Taelor Done, Taylor Valant, Caitlin Myer and Kailyn Mickulas for the girls and the boys were Guy Maisonneuve, Christina Davis, Aaron Skrandell, Cody Hopf, Wyatt Dwyer, and Billy Solich.

Lee Peddington, the High School track coach, introduced the two High School State track qualifiers who were Jordan Irvin and Alec Andrewson.

Adam Verduci, Gilbane, gave a brief construction update. The building area has been cleared, excavation is down to the sub grade and the first concrete pour is scheduled for Thursday/Friday. During deep excavation, more unsuitable soil was found. It is estimated an additional 1,000 cubic yards of unsuitable soils must be removed.

Mike Cassagrande, PTO president, reported there was an election of the Board recently, and all positions have been filled. The PTO is thankful another teacher has stepped up to help and give input. Mike thanked the administration for all their help and support. The

PTO is planning another “Drive One for Your School” event sponsored by Manteno Ford. The date for the event has not yet been set.

Reports of  
Committees

**Building Committee** – Supt. Russert reported the committee discussed the progress of the Elementary School. Another discussion item included the track surface and the fact that work should take place soon after school dismisses for the year. Concrete repair at the Elementary School is also a priority this summer, as it is crumbling away. There is also a concern about the baseball field and the need to level out the playing field to prevent future injuries.

**Finance Committee** – Member Mallaney reported the committee met this evening and reviewed state revenues. The Committee agreed to recommend the approval of the Simplex, ATI, and Public Consulting contracts as presented and to place the amended budget on display. Regarding operations and maintenance, the committee recommended empowering the Superintendent the purchase of scrubbers due to a time sensitive issue. Also discussed were the K-5 math books.

**Curriculum, Instruction, and Assessment Committee** – Dr. Ruland reported the Committee met May 9<sup>th</sup> and he thanked everyone on the committee for their countless hours of input, feedback and their impact on curriculum. It was the last meeting of the year and curriculum mapping for 2012-2013 was discussed. In regard to 30 minute Curriculum Wednesdays, the feedback included the fact there was a lot of work accomplished, but not enough time. Discussion occurred as to how to create the time for the staff. There was an update on the Math curriculum review. K-1<sup>st</sup> likes the Pearson series, 2<sup>nd</sup> grade has evaluations two series and they will continue to research others. Third and Fourth grade prefer Harcourt and Fifth grade has not yet made a decision. The ROE can no longer financially support a mentoring program for new teachers, but Manteno can work with a university to develop their own program, in which the university would hire Manteno teachers as adjunct professors and develop a teacher mentoring course. The Writing Curriculum Team has been formed by volunteers. The Elementary School has finished benchmarking days and is preparing for data days and the Primary School finished benchmarking on May 10<sup>th</sup>.

**Technology Committee** – Tom Steele reported the committee met May 8<sup>th</sup> discussing One to one pilots. There was good data returned to the group. The ES iPad project, MS Chromebook project and the High School on-line textbook project. Overall quite a bit of good data, the committee wants to retool and expand the pilots next year. It was requested to expand the Chromebook project at the Elementary School. Two new tech interns were hired. Summer technology projects include replacing the content filter, upgrading the internet connection to 60Mbps. Substitute use of the District technology was discussed, due to the fact it is so important to continue learning with the use of technology even when the regular teacher is not present. Social Networking was discussed and a Facebook page is something to consider, which the biggest hurdle being the ongoing maintenance so information does not get “stale”.

One to one technology is still a top goal, but the question is how to pay for it long term.

The implementation of Chromebooks for all fifth graders was discussed at a possible cost of between \$66,000 and \$71,000. A new tech intern will be responsible for working with videos with the administration, teaching staff and students.

**KARVES** – Supt. Russert reported the preliminary KACC budget was included in the Board packet. The official budget for next year will be presented next month.

Consent Agenda      Moved by Dodge, seconded by Hofmeister to approve the Consent Agenda as presented:

A. Minutes

- a. Regular Board meeting minutes of April 24, 2012
- b. Executive session minutes of April 24, 2012
- c. Oder documenting public hearing held for bond sale

B. Financial Reports

- a. Summary of Cash/Investment/Fund Balances
- b. M-T-D/Y-T-D Revenue/Expenditure Reports
- c. Cost analysis – Education; Cost Analysis – O & M
- d. Revenue Report
- e. Expenditure Report
- f. O & M Gas and Electric Expenditure Report
- g. Food Service Report
- h. Payroll Extras Report
- i. Imprest Check Report
- j. Accounts Payable Report
- k. ISDLAF Report
- l. Activity Reports
- m. Additional Accounts Payable

C. Approve Elementary School Teacher, Laura Lubben to attend Washington, DC Conference for a one day conference on May 29, 2012. All expenses are paid through a Library of Congress grant. She will be traveling with Mrs. Austiff, Middle School teacher (previously approved).

D. Manteno School District Special Olympics overnight Stay June 15 &16, 2012

E. Food Service Employee Handbook

F. Transportation Handbook

G. Approve the Student Teaching Agreement with Olivet Nazarene Univ. for 2012-2013.

H. Approve Middle School State Track Qualifiers to attend the state track meet overnight in East Peoria on Friday, May 18, 2012.

I. Approve High School State Track Qualifier, Jordan Irvin, to attend the girls' state track & field event overnight on May 17 & 18, 2012 at Eastern Illinois University.

J. Approve High School State Track Qualifier, Alec Andrewson to attend the boys' state track & field event on May 24 and 25, 2012 at Eastern Illinois University.

K. Resignations

Teresa Privratsky – Bus Aide, effective at the end of the 2011-2012 school year.

Petra Saline – Jacksonville School for the Deaf 1 to 1 aide, effective April 28, 2012.

L. Employments

Jacob Emerson – PK – 4<sup>th</sup> grade Assistant Principal, effective July 1, 2012

Matt Kleszynski – Tech Intern Substitute

Willie Devitt – Tech Intern substitute  
Aaron Gregory – 7<sup>th</sup> Grade Boys Basketball coach, for the 2012-1013 school year  
Chad Ringler – 8<sup>th</sup> Grade Girls Basketball coach, for the 2012-2013 school year  
Tim Boudreau – MS Head Wrestling coach, for the 2012-2013 school year  
**RtI Summer School Staff each session is 1.75 hours for 16 days (June 4 thru 28)**  
Mary Cox, Reading & Math teacher (Session One and Session Two)  
Kristen Frerichs, Reading teacher (Session One)  
TJ Kauchak, Reading and Math teacher (Session One and Session Two)  
Kelly Mikuce, Reading and Math teacher (Session One and Session Two)  
Julie Quinn, Reading teacher (Session One)  
Whitney Weddell, Reading & Math teacher (Session One and Session Two)  
Extended School Year Drivers Education Teacher

**ESY 12 (Special Education Summer School)**

**Early Childhood Room**

Christine Jensen, Teacher  
Kim Christensen, Teacher Assistant  
Britney Longtin, Teacher Assistant

**Primary/Elementary Severe/Profound Room**

Beth Farrell, Teacher  
Larry George, One on One Assistant  
\*TBD, One on One Assistant  
\*TBD, One on One Assistant

**Elementary Emotional Disability Room**

Nathan Short, Teacher  
Amy Hoffman, Teacher Assistant  
Karrie Burgeson, One on One Assistant

**High School Severe/Profound Room**

Amy Martins, Teacher  
Megan Crandall-Hawrysko, Teacher  
Tracy Langlois, Teacher Assistant  
Carolyn Johnson, One on One Assistant  
Karrie Burgeson, One on One Assistant  
\*TBD, One on One Assistant

**Speech Path. Assistant & Speech Path.**

KJ Mikuce, Direct Services via IEPs  
TBD, Supervision of Speech Path. Assistant (minimal time)

**COTA**

Stacy Larson, Direct Services via IEPs

**Social Work**

Brianne Boehrnsen, Direct Services via IEPs

**Physical Therapist**

Jenelle C. Robertson, Direct Services via IEPs

**School Nurse**

Kim Couch, 5 hours a week and as needed

\*Authorize the Superintendent to fill the positions as needed.

M. FMLA Requests

Nicole Naples – Approximately May 17 thru May 25, 2012

Ellen Seliga – Intermittent leave beginning April 24, 2012

Amber Dorries, 5<sup>th</sup> grade teacher - Approximately Oct. 19, 2011 thru Feb. 4, 2013.

N. Employments Contingent upon Successful Completion of Paperwork 2012-2013

Melissa Lang – Three-hour Food Service Employee

Alexandra Surman – Middle School Guidance Counselor

Jason Stenhouse – High School Art teacher

Ayes: Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Unit Office  
Report

Supt. Russert reported on the following:

1. Manteno Show Choir won the “ABC 7 Show Choir Showdown” out scoring three suburban high schools.
2. Middle School won the Belson Recycling Contest. A variety of prizes including a tree from Tholen’s were prizes received.
3. The Manteno Fire Department donated 27 weather radios for our buses.
4. Special Olympics Team brought home a combined 19 gold, 7 silver and 2 bronze medals from the Spring Games held at Centennial HS in Champaign on 5/5/12
5. Middle School State Track Qualifiers: Boys and Girls Track teams competed in the Sectionals track meet on Saturday, May 12, 2012 in Watseka, IL. The 7<sup>th</sup> grade girls took third place overall, the 8<sup>th</sup> grade girls took fourth place overall, the 7<sup>th</sup> grade boys took 8<sup>th</sup> place, and the 8<sup>th</sup> grade boys took 6<sup>th</sup> place. The following 15 athletes will advance to the state competition in East Peoria on May 18<sup>th</sup> and May 19<sup>th</sup>.

**Girls**

**Long Jump:** Rachel Sample, 8<sup>th</sup> Grade

**Discus:** McKayla Lockwood, 7<sup>th</sup> Grade

**Hurdles:** Jordyn Shipp, 7<sup>th</sup> Grade (State Qualifying Time)

**4x200M Relay:** Mikaelah Hurley, Jordyn Shipp, Taelor Done, Taylor Valant, Caitlin Meyer, all 7<sup>th</sup> Grade

**1600M:** Kailyn Mickulas, 7<sup>th</sup> Grade (State Qualifying Time)

**Boys**

**400M:** Guy Maisonneuve, 7<sup>th</sup> Grade,

**Long Jump:** Christian Davis, 8<sup>th</sup> Grade

**4x200M:** Christian Davis, Aaron Skrandell, Cody Hopf, Wyatt Dwyer, Elliot Salrin, all 8<sup>th</sup> Grade,

**4x400M:** Christian Davis, Aaron Skrandell, Cody Hopf, Wyatt Dwyer, Billy Solich, all 8<sup>th</sup> Grade

6. High School State Track Qualifiers:

**Girls: Shotput:** Jordan Irvin

**Boys: 800M:** Alec Andrewson

7. The Manteno High School Cheerleaders will host their 4<sup>th</sup> annual car wash on Saturday, June 9, 2012 from 11:00 a.m. – 2:00 p.m. at Mallaney’s CarStar.
8. Three high school students were recognized Tuesday, May 15<sup>th</sup> at the KACC Student awards night.

**Alec Andrewson** received Student of the Year Plaque - Collision Repair and also received 2<sup>nd</sup> place in the Skills USA State Competition for Collision Repair.

**Alex Jernigan** received Student of the Year Plaque – Computer Technology and also received 1<sup>st</sup> place in the Skills USA State Competition for Networking Technologies.

**Jake Wayner** received Spaulding/Lawrence Memorial Scholarship – 4<sup>th</sup> Place and also **received** 1<sup>st</sup> place in the Skills USA State Competition for the Entrepreneurship Team.

9. There are approximately 111 kindergartners registered for next year.
10. RtI Summer Learning Camp will be offered this year to reading students in grades 1<sup>st</sup> thru 8<sup>th</sup> and math students in grades 2<sup>nd</sup> thru 8<sup>th</sup>. The classes will start on June 4<sup>th</sup> and end on June 28<sup>th</sup>, a 16 day program. The cost is \$130 for one session and \$260 for two sessions.

#### Old Business

Approve Construction Bid Alternates Moved by Dodge, seconded by Nelson to table the action on the approval of the construction bid alternates until the June, 2012 meeting. Ayes: Dodge, Nelson, Hofmeister, Mallaney, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve School Maintenance Grant Moved by Nelson, seconded by Hofmeister to approve the School Maintenance grant as presented. Ayes: Nelson, Hofmeister, Dodge, Mallaney, and Stauffenberg - five (5). Ayes – none (0). Motion carried.

#### New Business

Approve Non-funded Cross Country Request Moved by Dodge, seconded by Nelson to approve the request for non-funded Cross Country at Manteno High School (for the 2012-2013 school year) as presented. Voice vote – All ayes – five (5). Nays – none (0). Motion carried.

Approve Athletic Trainer Contract Moved by Mallaney, seconded by Hofmeister to approve the one year contract with ATI Physical Therapy for athletic trainer services in the amount of \$9,999.00 for the 2012-2013 school year as presented. Ayes: Mallaney, Hofmeister, Dodge, Nelson, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Industrial Appraisal Company Action on this item was tabled until next year when the Primary School is relocated to the Elementary School.

Approve Simplex Grinnell LP Contract Renewal Moved by Mallaney, seconded by Nelson to approve the renewal of the Simplex Grinnell contract if the amount of \$7,163.00 pas presented (from July 1, 2012 thru June 30, 2013). Ayes: Mallaney, Nelson, Dodge, Hofmeister, and Stauffenberg – five (5). Ayes – none (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – May 22, 2012

Approve Early Graduation Request Moved by Dodge, seconded by Hofmeister to approve the early graduation request for the student presented. Voice vote: All ayes – five (5). Nays – none (0). Motion carried.

Approve Renewal Of Treas. Bond Moved by Nelson, seconded by Mallaney to approve Treasurer Bond #105280082) for an annual premium of \$8,763.00 as presented. Ayes: Nelson, Mallaney, Dodge, Hofmeister, and Stauffenberg – five (5). Nays - none (0). Motion carried.

Approve Addl. Software Module for 504 Plans Moved by Dodge, seconded by Nelson to approve the 504 module from Public Consulting Group, Inc. for an annual contract amount of \$1,881.67 as presented. Ayes: Dodge, Nelson, Hofmeister, Mallaney, and Stauffenberg - five (5). Nays – none (0). Motion carried.

Approve Maintenance Equipment Purchase Moved by Nelson, seconded by Hofmeister, to approve going out to bid for maintenance equipment and allow the Superintendent to approve the lowest responsible bidder. Ayes: Nelson, Hofmeister, Dodge, Mallaney, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Pearson Envision Math Common Core Curriculum Moved by Dodge, seconded by Hofmeister to approve the Pearson enVision Math Common Core curriculum in the amount of \$85,047.82 as presented. Ayes: Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Final 2011-2012 Calendar Moved by Nelson, seconded by Mallaney to approve the final 2011-2012 school calendar as presented. Voice vote: All ayes – five (5). Nays – none (0). Motion carried.

Approve DIP Changes Moved by Dodge, seconded by Hofmeister to approve the District Improvement Plan as presented. Voice vote: All ayes – five (5). Nays – none (0). Motion carried).

Approve Display of Tentative Amended Budget Moved by Hofmeister, seconded by Nelson to place the District tentative amended budget on display as presented. Ayes: Hofmeister, Nelson, Dodge, Mallaney, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Adjourn to Executive Session Moved by Dodge, seconded by Nelson, to adjourn to Executive Session for the purpose of the appointment, employment, compensation, or dismissal of specific employees. Ayes: Dodge, Nelson, Hofmeister, Mallaney, and Stauffenberg – five (5). Nays – none (0). Motion carried. Open session ended at 7:22 p.m.



Manteno CUSD No. 5 Board of Education Meeting – May 22, 2012

Return to Open Session      Moved by Hofmeister, seconded by Nelson to return to Open Session at 8:27 p.m.  
Present: Hofmeister, Nelson, Dodge, Mallaney, and Stauffenberg – five (5).  
Absent: Preston and Toepper – two (2). Motion carried.

Approve Retirement Of Employee “Q”      Moved by Dodge, seconded by Nelson to approve the retirement of Employee “Q” effective May 31, 2012. Voice vote: All ayes – five (5). Nays – none (0).  
Motion carried.

Approve Certified Admin. & Non Cert. Director Contracts      Moved by Dodge, seconded by Hofmeister to approve the certified administrator’s and non-certified contracts and changes as presented. Ayes: Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Meeting Adjourned      Moved by Nelson, seconded by Hofmeister to adjourn the meeting  
Voice vote: All ayes – five (5). Nays – none (0). Motion carried.  
The meeting ended at 8:30 p.m.

*Mark Stauffenberg\**

*Patrick Mallaney\**

\_\_\_\_\_  
Mark Stauffenberg  
Board President

\_\_\_\_\_  
Patrick Mallaney  
Board Secretary

MKS/PM/DF

\*Original signatures on file at the District Office